

**GOVERNMENT OF MEGHALAYA
EDUCATION DEPARTMENT**

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NOTIFICATION

Dated Shillong the 29th January, 2024

No.EDN.168/2010/166: In order to ensure smooth conduct of the Academic Session 2024 in all the schools of Meghalaya, the undersigned hereby notifies that all Schools should follow the following School Calendar and the instructions mentioned below. Any violation of the below mentioned would result in actions to be taken against the concerned institution as per the act and rules thereof.

1. School Calendar for Academic Year 2024:

SI. No	Activity/Action	Dates
1	Start date of Academic Session	15 th February, 2024
2	Half Yearly Examination	To be decided by respective Schools
3	Final Examination	To be decided by respective Schools
4	End Date for Pre-Primary Academic Session	29 th November, 2024
5	End Date for Class-I to XII	20 th December, 2024
6	Winter Vacations	21 st December, 2024 to 9 th February, 2025

2. Minimum Working days/Instructional Hours as per Right of Children to Free and Compulsory Education (RTE) Act, 2009 - As per the Right of Children to Free and Compulsory Education (RTE) Act, the following shall be adhered to:

Working days	Class 1 to Class 5	200 days
	Class 6 to Class 8	220 days
Instructional Hours	Class 1 to Class 5	800 hours
	Class 6 to Class 8	1,000 hours

3. School Holidays: Apart from the Winter Vacation mentioned above, only the holidays as notified by the State Govt vide Order No.GAA.41/2023/39 Dated 8th November, 2023 are to be observed. No other days shall be declared as school holidays by the school authorities without the approval of the Government.

4. School Timings: All schools are to adhere to school timings and plan it in such a way that sufficient instructional hours are there to comply with the provisions of the RTE Act. For all government schools of different categories, the timings are indicated below. All other schools are also advised to schedule in a similar way.

Sl. No	Type of School	Timing
1	Govt Lower Primary Schools	9 AM to 1 PM (4 hours)
2	Govt Upper Primary Schools	9 AM to 2 PM (5 hours)
3	Govt Secondary Schools	9 AM to 3 PM (6 hours)
4	Govt Higher Secondary Schools	9 AM to 4 PM (7 hours)

Schools located in Shillong & Tura which have been advised by their respective District Administration on staggered timings, shall intimate the same to the Director of School Education & Literacy.

All schools shall also have an Assembly Session at the beginning of the school day which should be entirely conducted by the students which will give them an opportunity to improve their communication skills. Current affairs, Value Education, Motivational examples etc. can be the topics of discussion.

- 5. Syllabus & Lesson Plans:** 100% syllabus to be followed as applicable for all levels and all necessary planning should be made to ensure completion of syllabus in time. Teachers should prepare their lesson plans accordingly. Schools should also ensure that apart from academic classes, timings are also fixed for Sports and Library periods.
- 6. Bagless Days:** Every school shall observe 10 Bagless days throughout the academic session for Class 6 to Class 12 on which the students will come to school without their bags and shall be engaged in co-curricular activities as indicated below. The dates on which the school desires to observe these days are to be decided by respective schools.

Sl. No	Bagless Day	Suggested Theme/Activity
1	Bagless Day 1	Kitchen Gardening & Plantation
2	Bagless Day 2	Career Counselling
3	Bagless Day 3	Tourism related projects and activities
4	Bagless Day 4	School Beautification and Cleaning Drive
5	Bagless Day 5	Library and Reading Day
6	Bagless Day 6	Environmental awareness and Eco Club Activities
7	Bagless Day 7	Health and Nutrition Day
8	Bagless Day 8	Life Skills Day
9	Bagless Day 9	Music, Art & Culture.
10	Bagless Day 10	Sports and Games activities

7. Adopting Formative Assessments: Schools shall take steps to ensure that we gradually move towards formative assessments as suggested by National Education policy (NEP) 2020. In order to ensure this, the schools may plan to have assessments or unit tests from time to time. It is suggested that monthly or quarterly assessments should be adopted.

8. Parent-Teacher Meetings (PTMs): As laid down in Section 24(e) of the Right of Children to Free and Compulsory Education (RTE) Act 2009, all schools shall hold regular meetings with parents and guardians and apprise them about the regularity in attendance, ability to learn, progress made in learning and any other relevant information about the child. It is suggested that these meetings be held at least once a year and the same can be organized on the Result Day of the school.

Sd/-

(P. Bakshi, IAS)

Commissioner & Secretary to the Government of
Meghalaya, Education Department

Memo.No.EDN.168/2010/166-A

Dated Shillong the 29th January, 2024

Copy for information to:-

1. P.S. to the Hon'ble Chief Minister of Meghalaya for his kind information.
2. P.S. to the Hon'ble Deputy Chief Minister of Meghalaya for his kind information
3. P.S. to the Hon'ble Minister of Education Govt. of Meghalaya for kind information.
4. P.S. to the Chief Secretary, Govt. of Meghalaya for kind information.
5. Commissioner & Secretary, to the Govt. of Meghalaya, Health & Family Welfare Department, for information
6. Secretary to the Govt. of Meghalaya, Education Department.
7. Under Secretary to the Govt. of Meghalaya, Home (Political) Department for information.
8. The Director of Higher & Technical Education, Meghalaya, Shillong for information.
9. The Director of Educational Research & Training, Meghalaya, Shillong for information.
10. The Director of School Education & Literacy, Meghalaya Shillong for information & necessary action.
11. The Chairman, MBOSE, for information & necessary action.
12. The Director of Information & Public Relation, Meghalaya with a request to published this Notification in all the leading newspaper.
13. The All Deputy Commissioner, Meghalaya for information.
14. The Joint Director, MBOSE for information & necessary action.

By orders etc.,

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Under Secretary to the Govt. of Meghalaya
Education Department

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